

EVENT SCHEDULE

VENUE:

Marina Bay Sands
Sands Expo and Convention Centre
10 Bayfront Avenue
Singapore 018956
<https://www.marinabaysands.com/>

MOVE-IN & BUILD-UP:

The exposition build-up period and Installation of exhibits will take place as follows:

Monday, 2 Sep. 0800 – 2130 hours (Move-in & construction of raw space stand contractor)
Tuesday, 3 Sep. 0800 – 2130 hours (Move-in & construction of all exhibitors & contractors)

- NOTE:**
- Only Exhibitors, Working Staff, Appointed Contractors and Service Providers with valid entrance badges issued by Organizer, are allowed to enter the venue during the Move-in Period.
 - Exhibits consigned to the exhibition site should NOT arrive at the exhibition site earlier than 2 Sep. 2024 unless the official forwarder is appointed.
 - Exhibits arriving on-site without a pre-appointed forwarder, the Official Forwarder will be referred. All costs incurred will be borne by the exhibitors.
 - Exhibitors and their appointed contractors must strictly adhere to the schedule given. All exhibitors, working staff, appointed contractors and their service providers must finish their work and leave the hall per the schedule. Otherwise, an overtime charge may be incurred and will be charged to the exhibitor.

REGISTRATION:

Tuesday, 3 Sep. 0800 – 1700 hours (Exhibitors only)
Wednesday, 4 Sep. 0900 – 1630 hours (Exhibitors and Visitors, Exhibitors registration starts from 0800)
Thursday, 5 Sep. 0930 – 1630 hours (Exhibitors and Visitors)
Friday, 6 Sep. 0930 – 1400 hours (Exhibitors and Visitors)

EXPOSITION HOURS:

All exhibitors with valid exhibitor badges can access the exhibit halls from 8:00 am during the exposition days.

Wednesday, 4 Sep. 1000 – 1730 hours
Thursday, 5 Sep. 1000 – 1730 hours
Friday, 6 Sep. 1000 – 1530 hours

NOTE: All necessary maintenance and re-stocking of stands should be carried out each morning between 8:00 and 10:00 during expo opening days, as Exhibitors will not be allowed to restock their stands during expo opening hours. Please contact the expo organizer of any special arrangements if required.

MOVE-OUT & TEARDOWN:

The exposition breakdown period and dismantling of exhibits will take place as follows:

Friday, 6 Sep. 1530 – 1800 hours (Removal of exhibits by exhibitors, and/or appointed forwarders)
1600 hours onwards (Termination of Stand electricity of ALL stands)
1630 – 2200 hours (Teardown of stand fitting and structure of ALL stands)

- NOTE:**
- Only Exhibitors, Working Staff, Appointed Contractors and Service Providers with valid entrance badges issued by the organizer are allowed to enter the venue during the Move-out Period.
 - Under no circumstances will any exhibitors or their contractors be allowed to remove their products or stand (in whole or part) from the exposition before this time.
 - Any exhibits, stand equipment, materials, fixtures and fittings left in the hall after 2200 on Friday, 6 Sep. 2024, by exhibitors, will be discarded and any removal/cleaning costs will be passed on to the relevant exhibitors.
 - Exhibitor and their contractor who anticipates any problems in clearing all exhibits and stand fitting by 2200 on Friday, 6 Sep. 2024, should contact the Expo Organizer (Diversified Communications) in the Organizer's On-site Office located on the show floor.